

Submit social housing lettings and sales data (CORE)

2024/25 Lettings Official sensitive when completed (personal data)

You must submit this data online at

submit-social-housing-data.levellingup.gov.uk. It might be quicker to complete the form directly online.

Select only one answer, unless it says otherwise.

Complete a log when a new tenancy agreement is signed for a property being used as social housing.

Do not complete a log for a general needs social or affordable rent letting shorter than 2 years.

Complete logs at the beginning of any introductory period or starter tenancy. You do not complete another log at the end of that period.

Set up this lettings log

Q1 - Which organisation owns this property?

Q2 - Which organisation manages this letting?

Q3 - What is the needs type?

General needs housing includes both self-contained and shared housing without support or specific adaptations. Supported housing includes direct access hostels, group homes, residential care and nursing homes.

- General needs
- Supported housing

SUPPORTED HOUSING ONLY

Q4 - What scheme is this log for?

A supported housing scheme provides shared or self-contained housing for a particular client group, for example younger or vulnerable people.

Q5 - Which location is this letting for?

A location is a postcode area where supported housing is provided under a scheme. A scheme can have multiple locations, and a location can have multiple units at the same postcode.

If location name or code unknown, provide postcode

Q6 - Is this letting a renewal of social housing to the same tenant in the same property

If the property was previously being used as temporary accommodation, then answer 'no'.

- Yes
- No

Q7 - What is the tenancy start date?

Q8 - What is the rent type?

- Social Rent
Where target rents are determined through the national rent regime. Sometimes known as 'formula rent'.
- Affordable Rent
Where up to 80% of market rent can be charged. A new supply agreement is signed with Homes England or the GLA.
- London Affordable Rent
Specific type of affordable housing available in London by GLA.
- Rent to Buy
A discount of up to 20% of market rent for up to 5 years. The tenant is offered first chance to buy the property at full value.
- London Living Rent
Specific type of affordable housing available in London by GLA.
- Other intermediate rent product:

Q9 - What is the tenant code? Optional

This is how you usually refer to this tenancy on your own systems.

Q10 - What is the property reference? Optional

This is how you usually refer to this property on your own systems.

Q11 - Has the tenant seen or been given access to the MHCLG privacy notice?

Make sure the lead tenant has seen or been given access to the Ministry of Housing, Communities and Local Government (MHCLG) privacy notice before completing this log. This is a legal requirement under data protection legislation.

- Yes

Property information

GENERAL NEEDS ONLY

Q12 - If known, provide this property's UPRN

The Unique Property Reference Number (UPRN) is a unique number system created by Ordnance Survey and used by housing providers and various industries across the UK. An example UPRN is 10010457355.

The UPRN may not be the same as the property reference assigned by your organisation.

Q13 - If UPRN is not known, enter property's address**Address line 1****Address line 2** Optional**Town or City****County** Optional**Postcode****Q14 - What is the property's local authority?****Q15 - Is this the first time the property has been let as social housing?** Skip if letting is a renewal

Yes - This property was previously used for other purposes or is a new-build

Q16 - What is the reason for the property being vacant?

- 6 First let of conversion, rehabilitation or acquired property
- 17 First let of leased property
- 15 First let of new-build property

No - This is a re-let of existing social housing

Q17 - What type was the property most recently let as?

This is the rent type of the previous tenancy in this property.

- 1 Social rent basis
- 2 Affordable rent basis
- 5 London Affordable Rent basis
- 6 Rent to Buy basis
- 7 London Living Rent basis
- 8 Another Intermediate Rent basis
- 3 Don't know

Q18 - What is the reason for the property being vacant?

- 14 Renewal of fixed-term tenancy
To the same tenant in the same property, except if it was previously used as temporary accommodation.
- 9 Re-let to tenant who occupied same property as temporary accommodation
- 13 Internal transfer, not renewals of a fixed term tenancy
Where a tenant moved from one social housing property to another property. Their landlord may be the same or new.
- 12 Tenant moved to other social housing provider
- 8 Tenant moved to private sector or other accommodation
- 18 Tenant moved to care home
- 20 Tenant moved to a long-stay hospital or similar institution
- 5 Tenant died with no succession
- 19 Tenant involved in a succession downsize

- 6 Tenant abandoned property
- 10 Tenant was evicted due to rent arrears
- 11 Tenant was evicted due to anti-social behaviour (ASB)
- 21 Tenant was evicted due to both rent arrears and anti-social behaviour (ASB)
- 22 Any other reason

GENERAL NEEDS ONLY

Q19 - What type of unit is the property?

- 2 Bedsit
- 8 Bungalow 10 Shared bungalow
- 1 Flat or maisonette 4 Shared flat or maisonette
- 7 House 9 Shared house
- 6 Other:

Q20 - Which type of building is the property?

- 2 Converted from previous residential/non-residential property
- 1 Purpose built

Q21 - Is the property built or adapted to wheelchair-user standards?

This is whether someone who uses a wheelchair is able to make full use of all the property's rooms and facilities, including use of both inside and outside space, and entering and exiting the property.

- 1 Yes
- 2 No

Q22 - How many bedrooms does the property have?

If shared accommodation, enter the number of bedrooms occupied by this household. A bedsit has 1 bedroom.

Q23 - What is the void date? Skip if the letting is a renewal

Date the property was (legally or contractually) available to let, or for:

- re-lets: the day after previous tenant's contract ended
- new builds: the day the landlord legally first owned the property ('completion date')
- new conversions or acquisitions: completion date, or the day after rehabilitation work ended
- new leases: the day the landlord got contractual property rights and could let it out to tenants.

Q24 - Were any major repairs carried out during the void period? Skip if the letting is a renewal or new build

Major repairs are works that could not be reasonably carried out with a tenant living at the property. For example, structural repairs.

- Yes, completed on:
- No

Tenancy information

Q25 - Is this a joint tenancy?

Where two or more people are named on the tenancy agreement.

- 1 Yes
- 2 No
- 3 Don't know

Q26 - Is this a starter tenancy?

If the tenancy has an 'introductory period' answer 'yes'.

You should submit a CORE log at the beginning of the starter tenancy or introductory period, with the best information you have at the time. You do not need to submit a log when a tenant later rolls onto the main tenancy.

- 1 Yes
- 2 No

Q27 - What is the type of tenancy?

This is for the main tenancy after any starter or introductory period.

- 4 **Assured Shorthold Tenancy (AST) – fixed term**
Mostly provided by housing associations. Fixed term tenancies are intended to be for a set amount of time up to 20 years.
- 6 **Secure – fixed term**
Mostly provided by local authorities. Fixed term tenancies are intended to be for a set amount of time up to 20 years.
- 2 **Assured – lifetime**
- 7 **Secure – lifetime**
- 8 **Periodic**
These are rolling tenancies with no fixed end date. They may have an initial fixed term and then become rolling.
- 5 **Licence agreement**
Mostly used for Supported Housing and work on a rolling basis.
- 3 **Other:**

Q28 - What is the length of the fixed term tenancy to the nearest year?

Do not include the starter or introductory period.

The minimum period is 2 years for social or affordable rent general needs logs. You do not need to submit CORE logs for these types of tenancies if they are shorter than 2 years.

years

SUPPORTED HOUSING ONLY

Q29 - Is this letting in sheltered accommodation?

Extra care housing is for tenants with medium to high care and support needs, often with 24 hour access to support staff provided by an agency registered with the Care Quality Commission.

Sheltered housing and special retirement housing are for tenants with low-level care and support needs. This typically provides some limited support to enable independent living, such as alarm-based assistance or a scheme manager.

- 2 Yes – extra care housing
- 1 Yes – specialist retirement housing
- 5 Yes - sheltered housing for adults aged under 55 years
- 6 **Yes - sheltered housing for adults aged 55 years or over who are not retired**
- 3 No
- 4 Don't know

Household characteristics

Q30 - How many people live in the household at this letting?

You can provide details for a maximum of 8 people.

Q31 - What is the lead tenant's age?

This is the household member who does the most paid work. If several people do the same amount of paid work, it's the oldest household member.

years

Q32 - Which of these best describes the lead tenant's gender identity?

This should be however they personally choose to identify from the options below. This may or may not be the same as their biological sex or the sex they were assigned at birth.

Use code for other occupants in Box A.

- | | |
|------------------------------------|---|
| F <input type="radio"/> Female | M <input type="radio"/> Male |
| X <input type="radio"/> Non-binary | R <input type="radio"/> Tenant prefers not to say |

Q33 - What is the lead tenant's ethnic group?

- White
- Mixed or Multiple ethnic groups
- Asian or Asian British
- Black, African, Caribbean or Black British
- Arab or other ethnic group
- Tenant prefers not to say

Q34 - Which of these best describes the lead tenant's ethnic background?

Select an option for the ethnic group you selected in Q33

White

- 1 English, Welsh, Scottish, Northern Irish or British
- 2 Irish
- 18 Gypsy or Irish Traveller
- 20 Roma
- 3 Other White background

Mixed or Multiple ethnic groups

- 4 White and Black Caribbean
- 5 White and Black African
- 6 White and Asian
- 7 Other mixed background

Asian or Asian British

- 10 Bangladeshi
- 15 Chinese
- 8 Indian
- 9 Pakistani
- 11 Other Asian or Asian British background

Black, African, Caribbean or Black British

- 13 African
- 12 Caribbean
- 14 Other Black or Black British background

Arab or other ethnic group

- 19 Arab
- 16 Other ethnic group
- 17 Tenant prefers not to say

Q35 - What is the lead tenant's nationality?

If the lead tenant is a dual national of the United Kingdom and another country, enter 'United Kingdom'. If they are a dual national of two other countries, the tenant should decide which country to enter.

826 United Kingdom000 Tenant prefers not to say

004	<input type="radio"/>	Afghanistan	196	<input type="radio"/>	Cyprus
008	<input type="radio"/>	Albania	203	<input type="radio"/>	Czechia
012	<input type="radio"/>	Algeria	180	<input type="radio"/>	Democratic Republic of the Congo
020	<input type="radio"/>	Andorra	208	<input type="radio"/>	Denmark
024	<input type="radio"/>	Angola	262	<input type="radio"/>	Djibouti
028	<input type="radio"/>	Antigua and Barbuda	212	<input type="radio"/>	Dominica
032	<input type="radio"/>	Argentina	214	<input type="radio"/>	Dominican Republic
051	<input type="radio"/>	Armenia	218	<input type="radio"/>	Ecuador
036	<input type="radio"/>	Australia	818	<input type="radio"/>	Egypt
040	<input type="radio"/>	Austria	222	<input type="radio"/>	El Salvador
031	<input type="radio"/>	Azerbaijan	226	<input type="radio"/>	Equatorial Guinea
044	<input type="radio"/>	Bahamas	232	<input type="radio"/>	Eritrea
048	<input type="radio"/>	Bahrain	233	<input type="radio"/>	Estonia
050	<input type="radio"/>	Bangladesh	748	<input type="radio"/>	Eswatini
052	<input type="radio"/>	Barbados	231	<input type="radio"/>	Ethiopia
112	<input type="radio"/>	Belarus	238	<input type="radio"/>	Falkland Islands
056	<input type="radio"/>	Belgium	242	<input type="radio"/>	Fiji
084	<input type="radio"/>	Belize	246	<input type="radio"/>	Finland
204	<input type="radio"/>	Benin	250	<input type="radio"/>	France
064	<input type="radio"/>	Bhutan	266	<input type="radio"/>	Gabon
068	<input type="radio"/>	Bolivia	270	<input type="radio"/>	Gambia
070	<input type="radio"/>	Bosnia and Herzegovina	268	<input type="radio"/>	Georgia
072	<input type="radio"/>	Botswana	276	<input type="radio"/>	Germany
076	<input type="radio"/>	Brazil	288	<input type="radio"/>	Ghana
096	<input type="radio"/>	Brunei	292	<input type="radio"/>	Gibraltar
100	<input type="radio"/>	Bulgaria	300	<input type="radio"/>	Greece
854	<input type="radio"/>	Burkina Faso	308	<input type="radio"/>	Grenada
108	<input type="radio"/>	Burundi	320	<input type="radio"/>	Guatemala
132	<input type="radio"/>	Cabo Verde	831	<input type="radio"/>	Guernsey
116	<input type="radio"/>	Cambodia	324	<input type="radio"/>	Guinea
120	<input type="radio"/>	Cameroon	624	<input type="radio"/>	Guinea-Bissau
124	<input type="radio"/>	Canada	328	<input type="radio"/>	Guyana
140	<input type="radio"/>	Central African Republic	332	<input type="radio"/>	Haiti
148	<input type="radio"/>	Chad	340	<input type="radio"/>	Honduras
152	<input type="radio"/>	Chile	344	<input type="radio"/>	Hong Kong
156	<input type="radio"/>	China	348	<input type="radio"/>	Hungary
170	<input type="radio"/>	Colombia	352	<input type="radio"/>	Iceland
174	<input type="radio"/>	Comoros	356	<input type="radio"/>	India
178	<input type="radio"/>	Congo	360	<input type="radio"/>	Indonesia
188	<input type="radio"/>	Costa Rica	364	<input type="radio"/>	Iran
384	<input type="radio"/>	Côte d'Ivoire	368	<input type="radio"/>	Iraq
191	<input type="radio"/>	Croatia	372	<input type="radio"/>	Ireland
192	<input type="radio"/>	Cuba	833	<input type="radio"/>	Isle of Man

376	<input type="radio"/>	Israel	585	<input type="radio"/>	Palau
380	<input type="radio"/>	Italy	275	<input type="radio"/>	Palestine, State of
388	<input type="radio"/>	Jamaica	591	<input type="radio"/>	Panama
392	<input type="radio"/>	Japan	598	<input type="radio"/>	Papua New Guinea
832	<input type="radio"/>	Jersey	600	<input type="radio"/>	Paraguay
400	<input type="radio"/>	Jordan	604	<input type="radio"/>	Peru
398	<input type="radio"/>	Kazakhstan	608	<input type="radio"/>	Philippines
404	<input type="radio"/>	Kenya	616	<input type="radio"/>	Poland
296	<input type="radio"/>	Kiribati	620	<input type="radio"/>	Portugal
414	<input type="radio"/>	Kuwait	634	<input type="radio"/>	Qatar
417	<input type="radio"/>	Kyrgyzstan	642	<input type="radio"/>	Romania
418	<input type="radio"/>	Laos	643	<input type="radio"/>	Russia
428	<input type="radio"/>	Latvia	646	<input type="radio"/>	Rwanda
422	<input type="radio"/>	Lebanon	659	<input type="radio"/>	Saint Kitts and Nevis
426	<input type="radio"/>	Lesotho	662	<input type="radio"/>	Saint Lucia
430	<input type="radio"/>	Liberia	670	<input type="radio"/>	Saint Vincent and the Grenadines
434	<input type="radio"/>	Libya	882	<input type="radio"/>	Samoa
438	<input type="radio"/>	Liechtenstein	674	<input type="radio"/>	San Marino
440	<input type="radio"/>	Lithuania	678	<input type="radio"/>	Sao Tome and Principe
442	<input type="radio"/>	Luxembourg	682	<input type="radio"/>	Saudi Arabia
450	<input type="radio"/>	Madagascar	686	<input type="radio"/>	Senegal
454	<input type="radio"/>	Malawi	688	<input type="radio"/>	Serbia
458	<input type="radio"/>	Malaysia	690	<input type="radio"/>	Seychelles
462	<input type="radio"/>	Maldives	694	<input type="radio"/>	Sierra Leone
466	<input type="radio"/>	Mali	702	<input type="radio"/>	Singapore
470	<input type="radio"/>	Malta	703	<input type="radio"/>	Slovakia
584	<input type="radio"/>	Marshall Islands	705	<input type="radio"/>	Slovenia
478	<input type="radio"/>	Mauritania	090	<input type="radio"/>	Solomon Islands
480	<input type="radio"/>	Mauritius	706	<input type="radio"/>	Somalia
484	<input type="radio"/>	Mexico	710	<input type="radio"/>	South Africa
583	<input type="radio"/>	Micronesia (Federated States)	410	<input type="radio"/>	South Korea
498	<input type="radio"/>	Moldova	728	<input type="radio"/>	South Sudan
492	<input type="radio"/>	Monaco	724	<input type="radio"/>	Spain
496	<input type="radio"/>	Mongolia	144	<input type="radio"/>	Sri Lanka
499	<input type="radio"/>	Montenegro	729	<input type="radio"/>	Sudan
504	<input type="radio"/>	Morocco	740	<input type="radio"/>	Suriname
508	<input type="radio"/>	Mozambique	752	<input type="radio"/>	Sweden
104	<input type="radio"/>	Myanmar	756	<input type="radio"/>	Switzerland
516	<input type="radio"/>	Namibia	760	<input type="radio"/>	Syria
520	<input type="radio"/>	Nauru	158	<input type="radio"/>	Taiwan
524	<input type="radio"/>	Nepal	762	<input type="radio"/>	Tajikistan
528	<input type="radio"/>	Netherlands	834	<input type="radio"/>	Tanzania
554	<input type="radio"/>	New Zealand	764	<input type="radio"/>	Thailand
558	<input type="radio"/>	Nicaragua	626	<input type="radio"/>	Timor-Leste
562	<input type="radio"/>	Niger	768	<input type="radio"/>	Togo
566	<input type="radio"/>	Nigeria	776	<input type="radio"/>	Tonga
807	<input type="radio"/>	North Macedonia	780	<input type="radio"/>	Trinidad and Tobago
408	<input type="radio"/>	North Korea	788	<input type="radio"/>	Tunisia
578	<input type="radio"/>	Norway	792	<input type="radio"/>	Turkey
512	<input type="radio"/>	Oman	795	<input type="radio"/>	Turkmenistan
586	<input type="radio"/>	Pakistan	798	<input type="radio"/>	Tuvalu

- 800 Uganda
- 804 Ukraine
- 784 United Arab Emirates
- 840 United States of America
- 858 Uruguay
- 860 Uzbekistan
- 548 Vanuatu
- 336 Vatican City
- 862 Venezuela
- 704 Vietnam
- 887 Yemen
- 894 Zambia
- 716 Zimbabwe

Q36 - Which of these best describes the lead tenant's working situation?

This is the household member who does the most paid work. If several people do the same amount of paid work, it's the oldest household member.

Use these codes for the other occupants in Box B.

- 1 Full-time (30 hours or more)
- 2 Part-time (less than 30 hours)
- 7 Full-time student
- 3 In government training into work
- 4 Jobseeker
- 6 Not seeking work
- 8 Unable to work because of long-term sickness or disability
- 5 Retired
- 9 Child under 16
- 0 Other
- 10 Tenant prefers not to say

Q37-Q64 - Other occupants If known

Answer 1 for children aged under 1 year old.

	Relationship to lead tenant				Age Years	Gender Box A	Work Box B
	Child	Partner	Other	Prefers not to say			
2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
3	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
6	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
7	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>

Household needs

Q65 - Does anybody in the household have links to the UK armed forces?

This excludes national service.

If several household members have these links, answer for regular first. If no regular, answer for reserve. If no reserve, answer for spouses or civil partners.

- 1 Yes – person is a current or former regular
- 4 Yes – person is a current or former reserve
- 5 Yes – person is a spouse or civil partner of a UK armed forces member and bereaved or separated within the last 2 years
- 2 No
- 3 Person prefers not to say
- 6 Don't know

Q66 - If regular, is this person still serving?

- 6 Yes
- 4 No - person left up to and including 5 years ago
- 5 No - person left more than 5 years ago
- 3 Person prefers not to say

Q67 - If regular or reserve, was this person seriously injured or ill as a result of serving?

- 1 Yes
- 2 No
- 3 Person prefers not to say

Q68 - Is anybody in the household pregnant?

- 1 Yes
- 2 No
- 3 Tenant prefers not to say

Q69 - Does anybody in the household have any disabled access needs?

Yes

Q70 - What access needs do they have?

- Fully wheelchair-accessible housing
- Level access housing
- Wheelchair access to essential rooms

Q71 - Do they have any other disabled access needs?

- Yes
- No
- Don't know
- No
- Don't know

Q72 - Does anybody in the household have a physical or mental health condition (or other illness) expected to last 12 months or more?1 Yes**Q73 - How is this person affected by their condition or illness?**

Tick all that apply.

- Dexterity**
For example, lifting and carrying objects, or using a keyboard
- Learning or understanding or concentrating**
- Hearing**
For example, deafness or partial hearing
- Memory**
- Mental health**
For example, depression or anxiety
- Mobility**
For example, walking short distances or climbing stairs
- Socially or behaviourally**
For example, anything associated with autism spectrum disorder (ASD), including Asperger's or attention deficit hyperactivity disorder (ADHD)
- Stamina or breathing or fatigue**
- Vision**
For example, blindness or partial sight
- Other**
- Tenant prefers not to say**

2 No3 Tenant prefers not to say**Household situation****Q74 - How long has the household continuously lived in the local authority area of the new letting?**

- 1 Just moved to local authority area with this new let
- 2 Under 1 year
- 7 1 year but under 2 years
- 8 2 years but under 3 years
- 9 3 years but under 4 years
- 10 4 years but under 5 years
- 11 5 years but under 10 years
- 12 10 years or more
- 6 Don't know

Q75 - How long has the household been on the local authority waiting list for the area of the new letting?

Skip if letting is a renewal

- 2 Under 1 year
- 7 1 year but under 2 years
- 8 2 years but under 3 years
- 9 3 years but under 4 years
- 10 4 years but under 5 years
- 11 5 years but under 10 years
- 12 10 years or more
- 6 Don't know

Q76- What is the tenant's main reason for the household leaving their last settled home?

First option block only if letting is a renewal

The tenant's 'last settled home' is their last long-standing home. For tenants who had temporary accommodation, sleeping rough or otherwise homeless, their last settled home is where they were living previously.

- 50 End of social or private sector tenancy - no fault
- 51 End of social or private sector tenancy - evicted due to anti-social behaviour (ASB)
- 52 End of social or private sector tenancy - evicted due to rent arrears
- 53 End of social or private sector tenancy - evicted for any other reason

1 Permanently decanted from another property owned by this landlord2 Left home country as a refugee45 Discharged from prison46 Discharged from long-stay hospital or similar institution4 Loss of tied accommodation9 Asked to leave by family or friends8 Relationship breakdown (non-violent) with partner44 Death of household member in last settled home16 To move nearer to family, friends or school17 To move nearer to work48 Domestic abuse - previous joint tenancy with partner49 Domestic abuse - other10 Racial harassment31 Hate crime11 Other problems with neighbours34 Repossession54 Could no longer afford rent or mortgage12 Property unsuitable - overcrowding13 Property unsuitable - ill health or disability14 Property unsuitable - poor condition29 Under occupation - offered incentive to downsize30 Under occupation - no incentive18 To move to accommodation with support19 To move to independent accommodation28 Don't know47 Tenant prefers not to say20 Other: **Q77 - Where was the household immediately before this letting?** First two option blocks only if letting is a renewal

This is where the household was the night before they moved into this new let.

30 Fixed-term local authority general needs tenancy32 Fixed-term private registered provider (PRP) general needs tenancy31 Lifetime local authority general needs tenancy33 Lifetime private registered provider (PRP) general needs tenancy35 Extra care housing34 Specialist retirement housing36 Sheltered housing for adults under 55 years6 Other supported housing28 Living with friends or family27 Owner occupation (low-cost home ownership)26 Owner occupation (private)3 Private sector tenancy14 Bed and breakfast7 Direct access hostel

- 10 Hospital
 29 Prison or approved probation hostel
 18 Any other temporary accommodation

 13 Children's home or foster care
 24 Home Office asylum support
 37 Host family or similar refugee accommodation
 23 Mobile home or caravan
 21 Refuge
 9 Residential care home
 19 Rough sleeping
 4 Tied housing or rented with job
 25 Any other accommodation

Q78 - Did the household experience homelessness immediately before this letting?

- 11 Yes – assessed by a local authority as homeless
 1 No

Q79 - What is the postcode of the household's last settled home (if known)? Skip if letting is a renewal

This is the tenant's last long-standing home. It is where the tenant was living before any period in temporary accommodation, sleeping rough or otherwise homeless.

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Q80 - What is the local authority of the household's last settled home (if postcode unknown)? Skip if letting is a renewal

This is the tenant's last long-standing home. It is where the tenant was living before any period in temporary accommodation, sleeping rough or otherwise homeless.

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Q81 - Was the household given 'reasonable preference' by the local authority?

Households may be given 'reasonable preference' for social housing under one or more specific category by the local authority. This is also known as 'priority need'.

- 1 Yes

Q82 - Why was the household given 'reasonable preference'?

Tick all that apply

- Homeless or about to lose their home (within 56 days)
 Housing was insanitary, overcrowded or unsatisfactory
 Medical and welfare reasons (including disability)
 To avoid hardship to themselves or others
 Don't know

- 2 No

- 3 Don't know

Q83 - How was this letting allocated?

Tick all that apply

Choice-based lettings (CBL)

Where available vacant properties are advertised and applicants are able to bid for specific properties.

Common Allocation Policy (CAP)

Where a common system agreed between a group of housing providers is used to determine applicants' priority for housing.

Common housing register (CHR)

Where a single waiting list is used by a group of housing providers to receive and process housing applications. Providers may use different approaches to determine priority.

Accessible housing register

Where the 'access category' or another descriptor of whether an available vacant property meets a range of access needs is displayed to applicants during the allocations process.

None of these allocation systems

Q84 - What was the source of referral for this letting?

Skip if letting is a renewal

- 1 Internal transfer
 2 Tenant applied directly (no referral or nomination)
 3 Private registered provider (PRP) lettings only
 – nominated by a local housing authority
 4 Private registered provider (PRP) supported lettings only
 – referred by local authority
 8 Re-located through official housing mobility scheme
 10 Other social landlord

 9 Community learning disability team
 14 Community mental health team
 15 Health service
 18 Police, probation or prison or youth offending team -
 tenant had custodial sentence
 19 Police, probation or prison or youth offending team -
 no custodial sentence
 7 Voluntary agency
 17 Children's social care
 16 Other

Income, benefits and outgoings

Q85 - Do you know the household's combined total income after tax?

- 1 Yes

Q86 - How often does the household receive income?

- 1 Weekly
 2 Monthly
 3 Annually

Q87 - How much income does the household have in total?

Income after tax from employment, pensions or Universal Credit. Exclude NI contributions and tax, housing benefit, child benefit or council tax support

£									
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- 2 No

- 3 Tenant prefers not to say

Q88 - Is the tenant likely to be receiving any of these housing-related benefits?

This is about when the tenant is in their new let. If they are unsure and their financial and working situation has not changed significantly, answer based on the housing-related benefits they currently receive.

- 1 Housing benefit
 6 Universal Credit housing element
 9 Neither
 3 Don't know
 10 Tenant prefers not to say

Q89 - How much of the household's income is from Universal Credit, state pensions or benefits?

- 1 All
 2 Some
 3 None
 4 Don't know

SUPPORTED HOUSING ONLY

Q90 - Does the household pay rent or other charges for the accommodation?

If rent is charged on the property then answer Yes, even if tenants do not pay it themselves.

- 0 Yes
 1 No

Q91 - How often does the household pay rent and other charges?

- 2 Every 2 weeks
 3 Every 4 weeks
 4 Every calendar month
 9 Weekly for 46 weeks
 8 Weekly for 47 weeks
 7 Weekly for 48 weeks
 6 Weekly for 49 weeks
 5 Weekly for 50 weeks
 11 Weekly for 51 weeks
 1 Weekly for 52 weeks
 10 Weekly for 53 weeks

SUPPORTED HOUSING ONLY

Q92 - Is this accommodation a care home?

- Yes

Q93 - How much does the household pay?

Answer amount paid for frequency selected in Q91

£

- No

Household rent and charges

Skip if property is a care home, or if there are no charges (if Q90 answered 'No')

Q94 - What is the basic rent?

This is the amount paid before any charges are added for services (for example, hot water or cleaning). Households may receive housing benefit or Universal Credit towards basic rent.

£

Q95 - What is the service charge?

For example, cleaning. Households may get housing benefit or Universal Credit towards the service charge.

£

Q96 - What is the personal service charge?

For example, heating or hot water. These are not eligible for housing benefit or Universal Credit.

£

Q97 - What is the support charge?

Any charges made to fund support services included in the tenancy agreement

£

Q98 - After the household has received any housing-related benefits, will they still need to pay for rent and charges?

- 1 Yes

Q99 - Can you estimate the outstanding amount?

Approximate figure only

- Yes, enter amount:

£

- No

- 2 No
 3 Don't know

Privacy notice - new social housing tenants and buyers

How do we use your information?

If your household enters a new social housing tenancy or purchases a social housing property, social housing providers will share your personal information with the Ministry of Housing, Communities and Local Government (MHCLG) for research and statistical purposes only.

How do we get this information?

The information is provided via '[Submit social housing lettings and sales data \(CORE\)](#)', a service funded and managed by MHCLG. It collects information on the tenants or residents, tenancy or sale, and the dwelling itself. Some of this data is personal and sensitive, so MHCLG is responsible for ensuring it's processed in line with data protection legislation.

Why do we share this information?

Information collected via CORE is shared with other government departments and agencies such as the Greater London Authority and the Regulator of Social Housing. Data providers can also access data for their organisations via the CORE service. Data is only shared for research and statistical purposes.

How does this affect you?

Information sharing will not affect your benefits, services or any treatments you receive. It's anonymous and handled in accordance with the law. We collect and share your information to help us better understand the social housing market and inform social housing policy.

To find out more...

Social housing lettings and sales data is collected on MHCLG's behalf. Data providers do not require the tenant or buyer's consent to provide this information, but tenants and buyers have the right to know how and for what purpose data is being collected, held and used.

Data processing must have a lawful basis. In this case it's necessary for a task carried out in the public interest meeting a function of the Crown, a Minister of the Crown, or government department.

You have the right to object, and obtain confirmation that your data is being processed, as well as access your personal data, and have any incorrect personal data corrected.

Information collected via CORE relates to your tenancy, the dwelling you are living in or buying, and your household. Some information may have been provided by you (as a tenant or buyer) when signing the new tenancy or buying your property. Other information has been gathered from the housing management systems of social housing providers.

Collected data will be held for as long as necessary for research and statistical purposes. When no longer needed, data will be deleted in a safe manner. We're aware some collected data is particularly sensitive. For example:

- ethnic group
- if previous tenure is a hospital, prison or approved probation hostel support
- if household left last settled home because discharged from prison, a long stay hospital or other institution
- if referral source is probation or prison, youth offending or community mental health team, or health service

MHCLG publishes data annually, in aggregate form, as part of a report and complementary tables.

- For annual lettings data, visit: www.gov.uk/government/collections/rents-lettings-and-tenancies
- For annual sales data, visit: gov.uk/government/collections/social-housing-sales-including-right-to-buy-and-transfers

Detail-level data is anonymised and protected, minimising identification risk. It's held with the UK Data Service.

Complaints

If you're unhappy with any privacy notice aspect, or how we process your information, contact the Department Data Protection Officer: dataprotection@communities.gov.uk

You also have the right to complain to the Information Commissioner's Office (ICO): ico.org.uk/concern